

## **Research Grant Stipulations, Guidelines, and Agreement**

- The Board of Directors meets to consider research proposals in November or December of each year. All proposal must be submitted by October 1<sup>st</sup>.
- The Noer Foundation requires an annual progress report of research activities by December 31 of each year of funded investigation, and a terminal report when the project is completed. If, for some reason, no research has been conducted in the final year or a project has deviated from the original proposal, the Noer Foundation has the option of terminating funding. The decision will be based on subsequent correspondence with the investigator.
- Grants are given on an annual basis. When multiple years are involved, funding of successive years is dependent on the previous year's progress.
- Projects with university matching funds or funding from other organizations will be given priority during the decision making process.
- All research proposals will be limited to a maximum of 6 pages single spaced 12 point font not including this Noer Stipulation, Guidelines and Agreement form. Proposals should be submitted to the Research Director both electronically as Word or pdf document plus 16 hard copies for distribution to the research committee and directors.
- The Noer Foundation welcomes multiple proposals per institution each year, however, will not approve more than 1 project per institution per year.
- The investigating department(s) and their personnel agree to credit the Noer Foundation as the, or one of the, funding agencies in all published articles, posters and presentations given resulting fully or partially from this project.
- Grant funds will be earmarked for specific projects rather than the University's General Funds. An estimated breakdown of expenditures is required with each proposal with the actual expenditures to be included with the final report. Grant Funds are not to be used in capital purchases, construction costs, or faculty salaries.
- The Noer Foundation will not pay overhead on grants of \$10,000 or less. The Noer Foundation prefers to pay no overhead on any project, however, will pay no more than 15 percent (15%) overhead on grants over \$10,000.
- It is the policy of the Noer Foundation to equally share royalties on inventions, germplasm, seed releases, licenses, and other commercial developments resulting from projects funded from Noer the Foundation. Royalties will be based on the proportion of funds from the Noer Foundation compared to the total funds for the project.
- The Noer Foundation does recognize that the university owns all patents and development rights. The Noer Foundation will, however, have preferential right of refusal, based on project funding proportion, to file patents or plant variety application on any invention conceived or reduced to



practice in the course of the research project if the university does not file for a patent, copyright, or license.

- Permission to duplicate or print any thesis resulting from this grant is freely given.
- A copy of the finished thesis or dissertation must be sent to:

**O. J. Noer Memorial Turfgrass Collection**

**Turfgrass Information Center  
Michigan State University Libraries  
100 Library  
East Lansing, MI 48824-1048**

No checks will be issued until this agreement is completed and returned signed to the Research Director.

RESEARCH GRANT APPLICATION FORM Submit this original signed agreement and proposal plus 16 copies to the research director. Proposal must be received by October 1<sup>st</sup> to be considered at the annual foundation board meeting. The board generally meets in late November or early December each year. If more space is require attach as may sheets as needed.

Date: \_\_\_\_\_

Institution: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Principle Investigator: \_\_\_\_\_

Department and Title: \_\_\_\_\_

Supporting Investigators: \_\_\_\_\_

Departments and Titles: \_\_\_\_\_

Project Title: \_\_\_\_\_

\_\_\_\_\_

- Attach the research proposal, which includes the following elements:
- A one page project summary
- Project objectives
- Discussion as to why the project is needed
- A list of personnel and qualifications to work on project
- A complete literature review
- A description of methods and materials
- Amount of Annual Grant Requested
- A detailed budget including
  - Overhead (administrative)
  - Graduate Student Support
  - Equipment (list items and costs separately)
  - Supplies
  - General Labor
  - Travel
  - Other (specify)
- Proposed Duration of Project Make checks payable to:

\_\_\_\_\_



Other contributors and amounts: \_\_\_\_\_

Is unpublished data to be made available to the Noer Foundation upon the termination of the grant? Yes \_\_\_\_ No \_\_\_\_ (if no, please explain) \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Title: \_\_\_\_\_

(Do not write below this line)

Grant Approved \_\_\_\_ Declined \_\_\_\_ Reason \_\_\_\_\_

Total Yearly Amount: \_\_\_\_\_ Duration: \_\_\_\_\_

Grant Number: \_\_\_\_\_

Check Number and Date Issued: 1st payment: \_\_\_\_\_ 2nd payment: \_\_\_\_\_

3rd payment: \_\_\_\_\_ 4th payment: \_\_\_\_\_ 5th payment: \_\_\_\_\_

Send this form to

Research Director O.J. Noer Research Foundation  
J.J. Spindler  
1711 Wilshire Ct.  
Lakeland, Florida 33813  
and  
send to [spindler@verizon.net](mailto:spindler@verizon.net)